



Communication Release

06/18/2026

SAPC's Release of Information (ROI) Forms Training on Tuesday, 6/23/2026 at 9:00 a.m.

The first SAPC training on the updated ROI forms was held on Thursday, May 28, 2026, for clinical and operational management staff. SAPC is holding a second training for providers on the updated ROI forms on Tuesday, June 23, 2026. The training covers SAPC's updated Release of Information (ROI) forms, *Expanding Part 2 Compliant SUD Data Exchange*, designed to support compliant, efficient sharing of substance use disorder (SUD) information in alignment with the updated 42 CFR Part 2 Final Rule. This session will review the three (3) updated ROI forms: Payment & Operations, Treatment & Care Coordination, and Legal Proceedings—and provide practical guidance on when and how to use each form using real-world scenarios.

Please click on the flyer link for full training details, including registration information and session logistics. Note that registration is required for this training.

Expanding Part 2 Compliant SUD Data Exchange: SAPC's Release of Information (ROI) Forms

Location: Webex

Date: Tuesday, June 23, 2026

Time: 9:00 am – 10:45 am

[Click for Flyer](#) | [Click for Registration Link](#) (*Pre-Registration is Required!*)

Spanish version of SAPC ROI Forms are available on the SAPC Website

The Spanish version of SAPC's updated ROI forms are now available on the SAPC website under the Clinical tab on the [Manuals, Bulletins, and Forms](#) page.

End of Year Reminders

SAPC and Netsmart are diligently working to prepare Sage for FY 26-27. The following key considerations will help providers prepare to navigate the EOY transitions:

- **No Authorization Blackout during FY 26-27 Cut-Over:** SAPC is happy to announce that an authorization blackout is not anticipated. As such, providers will be permitted to continue to submit authorizations as we transition into FY 26-27
 - **Secondary Sage Users:** If you are a secondary Sage User, please ensure that your EHR is updated with the new split authorization numbers for the FY 26-27 in preparation for billing for the new fiscal year. New authorization numbers for split authorizations are available for providers to access via Sage PCNX

using the Authorization Request Status Report. Claims for FY 26-27 submitted with a FY 25-26 authorization number will be denied for “Invalid authorization number” with denial code CO 284 M62.

- **Providers can continue to submit claims for FY 25-26:** Providers can and should continue to submit claims from FY 25-26 with service dates through June 30, 2026, for adjudication during the EOY cut-over period.
- **SAPC will inform providers in the coming weeks if a Claim Submission Blackout for Dates of Service of 7/1/2026 and later will be necessary.**

OTP Split Authorizations for FY 27-28

Due to upcoming changes in contract numbers for fiscal year FY 27-28 (7/1/2027-6/30/2028), OTP providers are required to end date their authorizations to 6/30/2027. QI/UM will deny authorizations if submitted with end date after 6/30/2027. Providers should submit split authorizations once the contracts are updated in the system.

FY 26-27 PAUTH Available

Sage has been configured with new Provider Authorization (PAUTH) numbers for FY 26-27. The SAPC Access Management Section (SAMS) will be emailing this information to agency executive directors/CEOs. However, the PAUTH numbers are now available in Sage through the Financial Only View and Financial + Clinical View.

PROVIDER AUTH (PAUTHS) ↻				
Search: <input type="text"/>				
Provider	Auth#	Auth Begin Date	Auth End Date	Level of Care
Recovery, Inc.	Auth#	2026	Auth End Date	Level of Care
Recovery, Inc.	P10402	2026-07-01	2027-06-30	Recovery Services
Recovery, Inc.	P10403	2026-07-01	2027-06-30	Recovery Services Perinatal
Recovery, Inc.	P10404	2026-07-01	2027-06-30	CENS

**Recovery, Inc. is SAPC test agency, and this data does not reflect real authorization numbers.*

KPI Truncation

KPI data is truncated every six (6) months at the beginning of the calendar and fiscal year. KPI maintains a rolling history of two (2) full fiscal years (FY), two (2) full calendar years (CY), and the current FY and CY. As such, KPI data will be truncated on 7/1/2026, limiting available data to include only 1/1/2024 - present. As with previous truncation periods, providers who would like copies of KPI data from the time period 7/1/2023- 12/31/2023 are encouraged to export relevant data from KPI on or before 6/30/2026. The following data will be available effective 7/1/2026:

Available Fiscal Years	Available Calendar Years
FY 24/25	All CY 2024
FY 25/26	All CY 2025
FY 26-27 to date	CY 2026 to date

Secondary Providers Recreation of SAPC ROI Forms Approval Process

SAPC is currently developing a process for reviewing and approving Secondary Provider recreations of SAPC ROI forms in providers' own Electronic Health Record (EHR) systems. SAPC is developing this process to eventually allow Secondary providers to be able to collect electronic signature in their own EHR systems. Until then, providers should continue to use the pdf of the SAPC ROI forms, collect wet signatures, and scan/upload these forms to Sage-PCNX.

In preparation to recreate SAPC's ROI forms in their own EHR systems, secondary providers should ensure that any recreated SAPC ROI forms are visually and textually identical to the official SAPC-approved ROI forms. Once the review and approval process is finalized, SAPC will provide guidance to Secondary Providers regarding submission requirements, review criteria, approval timelines, and instructions for submitting recreated ROI forms to SAPC-HIM for review. At this time, Secondary Providers must continue to use the current, official SAPC-approved ROI forms, obtain wet signatures from clients and scan/upload these forms to Sage-PCNX.

SAPC Patient Access System – Go Live on July 1, 2026

The [Patient Access System](#) is set to go live on Wednesday, July 1, 2026. Providers are encouraged to prepare for the implementation with the below resources provided by SAPC.

SAPC Patient Access System Poster and Postcard PDFs now available on the SAPC Website

The Patient Access System Poster ([English](#) and [Spanish](#)) and [Postcard](#) PDF versions are now available to providers on the SAPC website under the Beneficiary tab of the [Manuals, Bulletins, and Forms](#) page.

Patient Acknowledgement Form is also now available on the SAPC Website & in TRAIN

The updated paper Patient Acknowledgement form, which now includes acknowledgement of discussion of the Patient Access System with clients, has also been posted to the SAPC website on the Orientation Videos page for downtime procedures. This form is currently available in TRAIN for provider's review and feedback and will be available in LIVE starting July 1, 2026. Please send any feedback on the Patient Acknowledgement Form or questions on the Patient Access System to the SAPC Health Information Management (HIM) Section at SAPC-HIM@ph.lacounty.gov.

Sage ROI forms In TRAIN

SAPC has released the ROI for Payment and Operations in the Sage TRAIN environment. Providers have an opportunity to see how these forms function within the Sage environments by testing them in the TRAIN (non-production) environment. The ROI for Legal Proceedings and ROI for Treatment and Care Coordination are not currently available but will be made available soon.

ACCESSING TRAIN: Users are highly encouraged to log into the TRAIN environment to review and gain experience with upcoming Sage enhancements in addition to providing an environment for your staff to develop their competency in Sage workflows in a safe, non-production environment. Providers should not put real Private Health Information (PHI) in the TRAIN environment. The username should be the same as LIVE; however, if you have not logged in for an extended period of time you may need to reset your password, or your account may be disabled. To reset your password, call the Sage Helpdesk at (855) 346-2392, press 5 "to continue" then press 1 for "password reset".

If you still cannot access TRAIN after resetting your password, contact your Sage Liaison to request your account be created/enabled.

Provider Site Admission Update in TRAIN

A new question on LANGUAGE ASSISTANCE SERVICES was added to capture providers' use of interpretation and/or translation services. A related language question on the Problem List / Treatment Plan was removed.

In addition, a new ADMISSION TIME field was added to capture the admission time for clients at the SOBERING level of care ONLY.

These changes are in TRAIN and will be moved to **LIVE on 7/1/2026**.

New Fields:

The screenshot shows two new fields. The first is 'Admission Time (For Sobering Center Only)', which includes a text input field, a 'Current Time' button, and dropdown menus for hours (H), minutes (M), and AM/PM. The second field is a radio button question: 'Will the provider need to use Language Assistance Services (e.g., in-house or vendor interpretation / translation) to deliver services in the client's preferred language? *'. It has two options: 'Yes' and 'No'.

Progress Note Updates in TRAIN

In preparation for changes to the FY 26-27 Rate Matrix, three (3) fields in the Sage Progress Note form were updated in TRAIN.

1. Service Type: New Caregiver service types were added.
2. Procedure Codes (CPT/HCPCS): The specific Caregiver procedure codes were added as well as the new LPHACOD code to support the residential capacity building initiative.
3. Check all applicable services delivered as part of treatment: Naloxone Handling/Distribution (H2010N) was removed as it is not part of the FY 26-27 Value Based Incentives.

These changes will be moved to **LIVE on 7/1/2026**.

The Progress Note in TRAIN also reflects revised language and interpreter related questions for clarity. The historical phrasing was at times not answered appropriately. SAPC is seeking feedback on the rephrasing of the questions listed below.

OLD Questions	REVISED Questions for feedback
If patient's preferred language is NOT English, were services provided in the patient's preferred language?	Was the service provided in the client's preferred language?
Language in which service was provided	Language in which service was provided. <i>Note: Most frequently used threshold languages are listed first. Scroll for full list.</i>
Name of interpreter or service used (free text field)	Select type of interpreter or service used (single select option)

These changes will NOT go LIVE 7/1/2026. To provide feedback on the revised questions and response values please email Sage@ph.lacounty.gov by 7/10/2026.

Discharge and Transfer Form Update in TRAIN

SAPC is removing the following Naloxone related questions from the Discharge and Transfer Form as Naloxone Handling/Distribution (H2010N) is not part of the FY 26-27 Value Based Incentives. Additionally, a TIME OF DISCHARGE field was added to capture the discharge time for clients at the SOBERING level of care ONLY.

These changes are in TRAIN and will be moved to **LIVE on 7/1/2026**.

Removed Fields:

Has the patient given education on Naloxone (or an equivalent medication) during their treatment episode and at discharge? *

Yes No

Has the patient prescribed or distributed Naloxone (or an equivalent medication) at discharge? *

Yes No

New Field:

Time of Discharge (For Sobering Center Only)

Current Time H M AM/PM

Level of Care Discharged *

SOBERING x v

Time of Discharge (For Sobering Center Only) *

Current Time H M AM/PM

7/9 SAPC Finance Billing & Denial Resolution Tutoring Lab

The July Billing & Denial Resolution Tutoring Lab is scheduled for *Thursday, July 9th, from 1:00-2:30pm*. If providers have requests for procedures or policies to review during the lab, please email SAPC-Finance@ph.lacounty.gov.

Meeting Name: Billing & Denial Resolution Tutoring Lab

Date and Time: Thursday July 9, 2026, from 1:00-2:30 pm

Meeting Link and Call-in Information (via Microsoft Teams): [Billing & Denial Resolution Tutoring Lab Meeting Link](#)

Meeting ID: 278 929 667 194

Passcode: shijHi

Dial in by phone

+1 323-776-6996,743250887# United States, Los Angeles

Phone conference ID: 743 250 887#

*****The recorded presentation, slides, and FAQ for the prior Finance Billing & Denial Tutoring Lab are available at [Sage Finance](#) under Billing and Denial Resolution Tutoring Lab.**

Highlights from Previous Communications

SAPC's Release of Information (ROI) Forms: As of Monday, June 1st, 2026, the paper versions of SAPC's updated ROI forms are available on the SAPC website under the Clinical tab on the [Manuals, Bulletins, and Forms](#) page. These new updated forms replaced the former In-Network and Out-of-Network ROI forms. The Spanish version of the updated ROI forms will be available on the SAPC website in late June 2026.

- **SAPC Payment and Operations ROI:** This form is required for all clients and is necessary for submitting claims to SAPC and third-party payors, including DHCS and managed care plans. It authorizes the release of SUD information for billing and healthcare operations purposes including auditing, compliance, and administrative activities. A signed Payment and Operations ROI is required for claims submission to SAPC. Without this form, providers cannot bill for services rendered.
- **SAPC Treatment and Care Coordination ROI:** This form authorizes the sharing of SUD information for care coordination purposes. It supports communication within the SAPC provider network and with external entities such as primary care providers, managed care plans, and other partners, as well as client-directed requests for records. Updates to federal regulations allow for redisclosure of SUD information to HIPAA-covered entities for care coordination, which is reflected in this form.
- **SAPC Legal Proceedings ROI:** This form is required for disclosures related to civil, criminal, legislative, or administrative proceedings. It authorizes the release of SUD information specific to the legal matter identified on the form. This authorization is case-specific and may not be used for any other legal matter or disclosure purposes beyond what is explicitly documented.

KPI New Sheets: On Monday June 8th, several new sheets will be published onto the Sage MSO KPI Dashboard. Accompanying guides will be available on the [SAPC Sage website](#). The guides will provide details on each sheet and how they may be used.

- PAUTH Usage
 - Authorization Usage by LOC
 - Authorization Detail
 - Batch Overview
 - Remaining Contract Amount
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